

Governance Committee Meeting

August 17, 2022

Metairie Park Country Day

300 Park Rd, Metairie, LA 70005

4:30pm

Minutes

Board Attending: Monica Landry, Paul Frantz, Riley Kennedy

Staff attending: none

Public attending: none

4:40pm Paul calls the meeting to order.

4:41pm Paul motions, Riley 2nds to go into Executive Session. No public comment.
Unanimous vote

Discussion of the character, professional competence, or physical or mental health of a person. Committee discussed CEO evaluation

5:32pm Riley motions, Paul 2nds. Unanimous vote to return to Committee meeting.

5:33pm Paul motions, Riley 2nds. No public comment. Unanimous vote to return to recommend CEO salary terms to the full board for approval at the CCS Board Retreat in August

5:35pm Meeting adjourned.

Crescent City Schools
Finance Committee Meeting
September 27, 2022

Meeting Called to order at 5:04pm

Attending Committee Members: Jeff Teague, Monica Landry, Morgan Williams

Absent Committee Members: None

Staff Attendees: Chris Hines

Other Attendees: None

5:04pm: Mr. Teague called the meeting to order and established that a quorum was present.

5:05pm: Mr. Williams moved to approve the minutes from the March 2022, April 2022, and June 2022 Finance Committee meetings. Ms. Landry seconded. No public comments. Unanimous approval.

5:06pm: Mr. Hines led a presentation and discussion of the current financial statements.

5:20pm: Mr. Hines presented the annual audit compliance questionnaire. Ms. Landry moved to recommend the questionnaire to the full Board for approval. Mr. Williams seconded. No public comment. Unanimous approval. Mr. Hines gave an update of the status of the organization's annual audit.

5:25pm: Mr. Hines presented the updated property and liability insurance limits, deductibles, and premium costs.

5:29pm: Mr. Hines presented the quarterly bank solvency data in accordance with the organization's cash management policy. The Committee heard that LAPCS had advised not to be overly-concerned about Chase not meeting one of the preferred targets as of 6/30/22. Mr. Hines is attempting to get an additional explanation from Chase. The Committee will continue to monitor.

5:35pm: Mr. Hines gave an update of the process of applying for Employee Retention Credits.

6:39pm: Ms. Landry moved to adjourn the meeting. Mr. Williams seconded. No public comment. Unanimous approval.

Crescent City Schools
Finance Committee Meeting
October 25, 2022

Meeting Called to order at 5:03pm

Attending Committee Members: Jeff Teague, Monica Landry, Morgan Williams

Absent Committee Members: None

Staff Attendees: Chris Hines, Kate Mehok

Other Attendees: Jeremy Thibodeaux from Ericksen Krentel

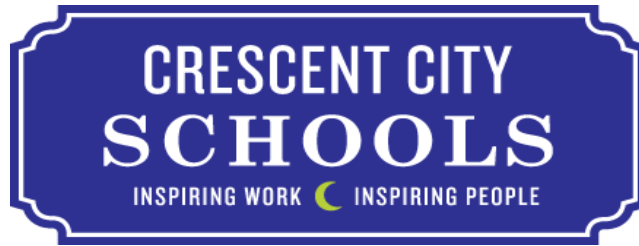
5:03pm: Mr. Teague called the meeting to order and established that a quorum was present.

5:03pm: Mr. Williams moved to approve the minutes from the September 2022 Finance Committee meeting. Ms. Landry seconded. No public comments. Unanimous approval.

5:04pm: Mr. Hines led a presentation and discussion of the current financial statements, which includes updated financial forecasts, and the forecasting process.

5:57pm: Mr. Hines and Mr. Thibodeaux gave an update on the annual audit process.

6:39pm: Mr. Williams moved to adjourn the meeting. Ms. Landry seconded. No public comment. Unanimous approval.



Academic Excellence Committee Meeting
November 29, 2022
Dorothy Height Charter School
Minutes

Board Members Attending: Paul Frantz, Connie Labatt, Chanel Long, Johmyrin Johnson

Staff Attending: Cynthia Costello, Dominique James, Kate Mehok

5pm Paul called the meeting to order

5:10pm Cynthia presented on how CCS coaches DCIs and introduced the new CCS teacher evaluation system

5:58pm Meeting adjourned.

Crescent City Schools
Finance Committee Meeting
December 15, 2022

Meeting Called to order at 5:08pm

Attending Committee Members: Jeff Teague, Monica Landry

Absent Committee Members: Morgan Williams

Staff Attendees: Chris Hines

Other Attendees: Jeremy Thibodeaux from Ericksen Krentel

5:08pm: Mr. Teague called the meeting to order and established that a quorum was present.

5:09pm: Mr. Thibodeaux gave a presentation on and answered questions about the organization's annual audit.

5:35pm: Ms. Landry moved to approve the minutes from the October 2022 Finance Committee meeting. Mr. Teague seconded. No public comments. Unanimous approval.

5:35pm: Mr. Hines led a discussion about the HVAC project at the Tubman Montessori campus and related financing and lease considerations.

5:44pm: Mr. Hines led a presentation and discussion of the current financial statements.

5:49pm: The group discussed the quarterly bank review of 9/30/22. Mr. Hines is going to invite the organization's representative from Chase Bank to attend the next Finance Committee meeting.

5:55pm: Ms. Landry moved to adjourn the meeting. Mr. Teague seconded. No public comment. Unanimous approval.

Crescent City Schools
External Relations Committee Meeting
February 28, 2023

Meeting called to order at 5:20pm

Attending Committee Members: Chris Dufour

Absent Committee Member: Derrick Martin, Lakeisha Green

Public Attendees: None

Staff Attendees: Nicole Escarra

5:20: Discussion of Development Dashboard

5:30: Discussion of GiveNOLA 2023

5:55: Meeting Adjourned.

Crescent City Schools
External Relations Committee Meeting
March 29, 2023

Meeting called to order at 11:35am

Attending Committee Members (virtually): Chris Dufour, Lakeisha Green

Absent Committee Member: Derrick Martin

Public Attendees: None

Staff Attendees: Nicole Escarra

11:35: Discussion of Development Dashboard

11:45: Discussion of GiveNOLA 2023

11:55: Meeting Adjourned.

Crescent City Schools
Finance Committee Meeting
January 31, 2023

Meeting Called to order at 5:03pm

Attending Committee Members: Jeff Teague, Morgan Williams

Absent Committee Members: Monica Landry

Staff Attendees: Chris Hines

Other Attendees: Jesse Duhon from Schexnayder Wealth Advisors

5:03pm: Mr. Teague called the meeting to order and established that a quorum was present.

5:03pm: Mr. Duhon gave a presentation and led a discussion on the organization's 401k plan. Topics covered included:

- The plan's performance, including the performance of individual funds offered in the plan,
- Recent updates to 401k plan audit requirements, and
- The new Secure 2.0 Act recently passed by Congress and signed into law by the President.

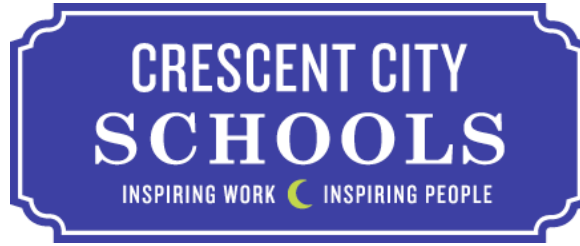
5:38pm: Mr. Williams moved to approve the minutes from the October 2022 Finance Committee meeting. Mr. Teague seconded. No public comments. Unanimous approval.

5:39pm: Mr. Hines led a discussion about the HVAC project at the Tubman Montessori campus and related financing and lease considerations.

5:51pm: Mr. Hines led a presentation and discussion of the current financial statements.

5:59pm: The group discussed the quarterly bank review of 9/30/22 and recent communication from Chase Bank indicating that the Bank is meeting the standards set forth in the organization's cash management policy.

5:55pm: Mr. Williams moved to adjourn the meeting. Mr. Teague seconded. No public comment. Unanimous approval.



Governance Committee Meeting

January 31, 2023

5:00pm

Harriet Tubman Charter School, 2013 General Meyer Avenue

Minutes

Committee Members Attending: Paul Frantz, Chanel Long, Riley Kennedy.

Board Members Attending: Monica Landry

Staff Attending: Kate Mehok

5:03pm Meeting called to order

5:04pm Committee voted unanimously to approve the August minutes. Paul motioned. Monica second. No public commit.

5:06pm Paul nominated Chanel, Riley seconded. Committee voted unanimously to approve Chanel Long as Chair of the committee. No public commit.

5:07pm Committee Discussed ongoing DEI work and proposal by Krystal Allen. Committee asked staff to do the following:

- Use the Checklist from Krystal Allen to audit board practices and share at the next meeting
- Return to Krystal Allen to discuss further auditing some practices at CCS
- Support the board to procure training each August on DEI.

5:50pm Meeting adjourned.

Crescent City Schools
External Relations Committee Meeting
February 28, 2023

Meeting called to order at 5:20pm

Attending Committee Members: Chris Dufour

Absent Committee Member: Derrick Martin, Lakeisha Green

Public Attendees: None

Staff Attendees: Nicole Escarra

5:20: Discussion of Development Dashboard

5:30: Discussion of GiveNOLA 2023

5:55: Meeting Adjourned.



Academic Excellence Committee Meeting
Akili Academy
Minutes

Board Members Attending: Chanel Long

Board Members Absent: Paul Frantz, Chanel Long, Johmyrin Johnson

Staff Attending: Kate Mehok Charlie DePietro

No Quorum. No voting took place

5:05pm: Chanel called the meeting to order

5:06pm Kate presented on network-wide Insight scores from Fall 2022. Discussion on those scores and leadership implications ensued.

5:50pm Meeting ended

Crescent City Schools
Finance Committee Meeting
February 28, 2023

Meeting Called to order at 5:02pm

Attending Committee Members: Jeff Teague, Monica Landry, Morgan Williams (present remotely, not present for purposes of quorum and not voting)

Absent Committee Members: None

Staff Attendees: Chris Hines

Other Attendees: None

5:02pm: Mr. Teague called the meeting to order and established that a quorum was present.

5:02pm: Ms. Landry moved to approve the minutes from the January 2023 Finance Committee meeting. Mr. Teague seconded. No public comments. Unanimous approval.

5:03pm: Mr. Hines led a presentation and discussion of the current financial statements and updated financial forecasts.

5:20pm: The group discussed the quarterly bank review of 12/31/22 indicating that Chase Bank is meeting the standards set forth in the organization's cash management policy.

5:22pm: Mr. Hines informed the Board that no lenders had expressed any concerns about the proposed lease amendment between the Crescent City Schools Foundation and Crescent City Schools. Ms. Landry moved to approve the amendment. Mr. Teague seconded. No public comments. Unanimous approval.

5:28pm: Ms. Landry moved to adjourn the meeting. Mr. Teague seconded. No public comment. Unanimous approval.

Crescent City Schools
Finance Committee Meeting
March 29, 2023

Meeting Called to order at 5:02pm

Attending Committee Members: Jeff Teague, Monica Landry

Absent Committee Members: Morgan Williams

Staff Attendees: Chris Hines

Other Attendees:

- Jeremy Thibodeaux, Ericksen Krentel
- Jesse Duhon, Shexnayder Wealth

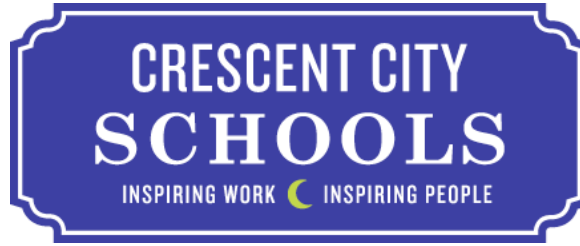
5:02pm: Mr. Teague called the meeting to order and established that a quorum was present.

5:02pm: Ms. Landry moved to approve the minutes from the February 2023 Finance Committee meeting. Mr. Teague seconded. No public comments. Unanimous approval.

5:03pm: Mr. Duhon led a discussion of the different proposals he had received to be the organization's 401k plan record keeper. The group discussed record-keeper fees, proposed fund line-ups, the fiduciary component of the proposals, and capacity of the proposers. Mr. Duhon also gave an update on the current record keeper's fix errors it made in December. The Committee decided to have further discussions over the next month and make a selection in April.

5:32pm: Mr. Hines led a presentation and discussion of the current financial statements and updated financial forecasts.

5:41pm: Ms. Landry moved to adjourn the meeting. Mr. Teague seconded. No public comment. Unanimous approval.



Governance Committee Meeting

March 29, 2023

5:00pm

Dorothy Height Charter School

Minutes

Committee Members Attending: Paul Frantz, Riley Kennedy.

Committee Members Absent: Chanel Long

Staff Attending: Kate Mehok

5:08pm Meeting called to order

5:10pm Committee voted unanimously to approve the January minutes. Riley motioned. Paul second. No public commit.

5:11pm Committee spoke about potential ARISE board members joining CCS board. Kate will ask Mike again about resumes and then each Committee member will teach out to a person to discuss the CCS board

5:22pm Discussion of the Allen Consulting Proposal. Decision is to move forward with the proposal. Kate will reach out to Crystal. Paul mentioned we should regularly review the board composition matrix at Governance meetings

Committee reviewed the Board Checklist and discussed the pros and cons of having a 5-year strategic plan. Riley suggested that the annual review cycle CCS is on best serves the organization.

5:50pm Meeting adjourned.



Academic Excellence Committee Meeting
Harriet Tubman
April 25, 2023
Minutes

Board Members Attending: Chanel Long

Board Members Absent: Paul Frantz, Johmyrin Johnson

Staff Attending: Kate Mehok Nicole Escarra

No Quorum. No voting took place

5:35pm: Chanel called the meeting to order.

5:36pm Kate presented on the current CSAF proposal.

5:53pm Meeting ended

Crescent City Schools
Finance Committee Meeting
April 25, 2023

Meeting Called to order at 5:02pm

Attending Committee Members: Jeff Teague, Monica Landry (5:04pm), Morgan Williams

Absent Committee Members: None

Staff Attendees: Chris Hines

Other Attendees:

- Jesse Duhon, Shexnayder Wealth

5:02pm: Mr. Teague called the meeting to order and established that a quorum was present.

5:02pm: Mr. Williams moved to approve the minutes from the March 2023 Finance Committee meeting. Mr. Teague seconded. No public comments. Unanimous approval.

5:03pm: Mr. Duhon continued a discussion of the different proposals he had received to be the organization's 401k plan record keeper. The group discussed record-keeper fees, proposed fund line-ups, the fiduciary component of the proposals, and capacity of the proposers. Mr. Hines discussed the results of a reference check and test of the sandbox site for Lincoln Financial. Ms. Landry moved to approve Lincoln Financial to be the plan's new record keeper. Mr. Williams seconded. Unanimous approval. Mr. Duhon will work with staff to effect the change.

5:15pm: Mr. Hines presented the 401k plan audit.

5:19pm: Mr. Hines gave an update on the organization's 990 and state tax return.

5:20pm: Mr. Hines presented resolutions to open a bank account at JP Morgan Chase for Mildred Osborne Charter School and to close bank accounts for Akili Academy. Mr. Teague moved to recommend the resolutions to the Board for approval. Ms. Landry seconded. Unanimous approval.

5:22pm: Mr. Hines led a discussion of the opportunity to utilize Arise's 21st Century grant at Osborne next year.

5:33pm: Mr. Hines led a presentation and discussion of the current financial statements and updated financial forecasts.

5:43pm: Ms. Landry moved to adjourn the meeting. Mr. Williams seconded. No public comment. Unanimous approval.

Crescent City Schools
Finance Committee Meeting
May 30, 2023

Meeting Called to order at 5:01pm

Attending Committee Members: Jeff Teague, Monica Landry, Morgan Williams

Absent Committee Members: None

Staff Attendees: Chris Hines, Ryan McMahon, Kate Mehok

Other Attendees: None

5:01pm: Mr. Teague called the meeting to order and established that a quorum was present.

5:02pm: Ms. Landry moved to approve the minutes from the April 2023 Finance Committee meeting. Mr. Williams seconded. No public comments. Unanimous approval.

5:03pm: Mr. McMahon gave a presentation on the organization's new vendor information system.

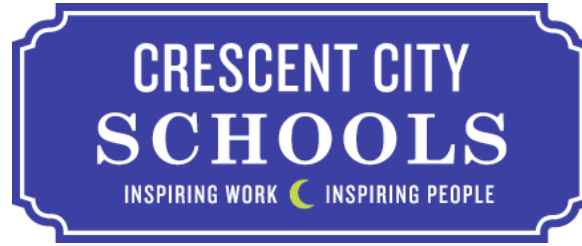
5:24pm: Ms. Landry recommended to recommend to the full Board for approval the organization's 990 & state tax return. These had previously been shared with the committee via email before they were filed.

5:28pm: Mr. Hines led a presentation and discussion of the current financial statements and updated financial forecasts.

5:40pm: Mr. Hines presented a led a discussion of draft FY24 budgets.

6:00pm: Mr. Hines presented the quarterly bank analysis. Chase met the targets as laid out in the organization's cash management policy.

6:01pm: Ms. Landry moved to adjourn the meeting. Mr. Williams seconded. No public comment. Unanimous approval.



Governance Committee Meeting

June 13, 2023

5:30pm

Dorothy Height Charter School

Minutes

Committee Members Attending: Paul Frantz, Riley Kennedy. Chanel Long (arrived 5:55pm)

Staff Attending: Kate Mehok

5:35pm Meeting called to order

5:36pm Committee voted unanimously to approve the March minutes. Riley motioned. Paul second. No public commit.

5:35pm Committee voted unanimously to recommend adding current Arise board members Mike Wallace, Jarred Jupiter, and Nike Tringali. Riley motioned. Paul second. No public commit.

5:37pm Committee voted unanimously to recommend adding the proposed slate of officers for '23-24 school year. Riley motioned. Paul second. No public commit.

Monica Landry-President

Chanel Long-VP

Chris Dufour-Secretary

Jeff Teague-Treasurer

- 5:40pm Paul discussed the CEO evaluation process and shared he would remind people verbally and, in an email, to get their surveys back to him by the end of June
- 5:45pm Kate shared the work she has done internally on succession planning and Committee suggested adding a goal to develop a regular system for reviewing long term succession planning yearly.
- 5:58pm Meeting adjourned